

Meeting Minutes – December 1, 2023, 11:30 am – 1:00 pm
PPCoC Governing Board Meeting

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Members:

Alison Gerbig, Andy Barton, Anne Beer, Anne Markley, Chris Garvin, *Crystal Karr, Haley Chapin, Jansen Howard, Kat Lilley, Kayla Rockhold, Kristy Milligan, Michael Malone, *Paul Spencer, *Randi Davis, Stephanie Johnson, Terry Anderson, Velda Baker

New Members:

Jamie Brown (CSHF), Mary Beringer (Community Member), Captain Doug Hanson (Salvation Army), Staci Kwitek (DHS)

**Indicates ex-officio member*

Meeting Agenda:

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| I. Call to Order (Alison) | 11:30 |
| II. Connection Activity (Alison) | 11:32 |
| a. Name one thing you're looking forward to in 2024 related to the PPCoC | |
| III. Reflections on the Fall Membership Meeting (Alison) | 11:40 |
| a. What went well? | |
| b. What could we improve for next time? | |
| c. Spring Membership Meeting: Presentation & Discussion on Housing First | |
| IV. HMIS & Homeless Data Presentation and Discussion (David Zicconi) | 11:50 |
| V. CHP's Role: Managing Evan's Transition (Mary Ellen) | 12:15 |
| a. Administrative Support: Scott Correa | |
| b. Facilitation Support: Amber Ptak & Mary Ellen Benson | |
| i. This will remain consistent until we identify a new facilitator | |
| c. Discussion: What other gaps exist from Evan's departure? | |
| VI. Coordinated Entry & Case Conferencing Discussion (Kristy) | 12:25 |
| a. With support from Mary Ellen and Angela (CHP) | |
| VII. Updates | 12:30 |
| a. COS Homeless Union (Kristy) | |
| b. Basecamp (Scott) | |
| c. Governance Charter Update (Scott) | |
| d. Strategic Plan Review: Executive Committee will bring back next steps (Alison/Kristy) | |
| VIII. Committee Updates (Alison) | 12:40 |
| a. Will add committee updates to future agendas | |
| b. Monitoring (to develop), Ranking & Prioritization, Nominating, Coordinated Entry Advisory, Outreach, other Ad Hoc | |
| c. Will develop charter template to guide purpose, committee leads, and updates to the board | |

- IX. Future CoC Board Meetings (Scott) 12:45**
- a. Confirming fourth Friday of the month from 11:30 – 1:00. While most meetings will be virtual, we will host one in-person meeting quarterly.
 - b. January: Discussion on Potential Alternatives to the VI-SPDAT (Heather and Christina)
 - c. Other critical topics? Will we integrate more learning into each meeting!
- X. Q & A and Other Updates (Board) 12:50**
- XI. Thank You's! (Kristy) 12:55**
- a. Thank you, Haley and Andy, for your service on the Executive Committee
 - b. Thank you, Alison, for your role as Chair and new role as Past Chair on the Executive Committee
 - c. Welcome to the Executive Committee: Anne Beer and Kayla Rockhold
 - d. Thank you for your CoC Board Service: Chris, Michael, Stephanie
 - e. Your new Executive Committee: Kristy, Anne, Kayla and Alison
- XII. Adjourn 1:00**

Next Meeting: January 26, 2024 from 11:30 – 1:00 pm

Important Dates:

- Point In Time Count: January 22, 2024