

## **MINUTES - PPCoC Governing Board Meeting**

**22 March 2019, CHP, 121 S. Tejon Street, Suite 601, 11:30am – 1:00pm**

**Members in Attendance:** Aimee Cox, Alison Gerbig, Andy Barton, Andy Phelps, Ann-Marie Manning, Bob Hughes, Jacquie Franklin, Joanna Crosby, Kat Lilley, Kimberley Sherwood, Laura Nelson, Noreen Landis-Tyson, Shawna Kemppainen -via phone

**Staff Present:** Jennifer Mariano

**Absent:** Beth Roalstad, Chris Garvin, Crystal La Tier, Haley Chapin, John Spears

**Call to Order:** 11:38 am call to order

### **Administrative Business**

Approval of Minutes – January & February 2019 Minutes. Motion to approve- Kimberley; 2<sup>nd</sup>- Noreen; All in favor.

### **Tactical & Progress Reports:**

Nominating Committee Update- Kimberley

Conversations taking place with candidates. More to come at the April meeting

Governance Charter- Jennifer

Jennifer provided a high-level review of the updated Governance Charter. The draft Charter was e-mailed to the board earlier this week. Please be sure to review the full Charter to understand roles. Full PPCoC Membership will vote on the Charter at the April Membership Meeting

Outreach Task Force - Aimee

Aimee provided an update on the Design Team Process that CHP is leading to put together a Pilot Outreach Project to address negative Downtown behaviors. Interviews were conducted with service providers, outreach workers, and law enforcement and additional interviews will be done with Downtown businesses and people experiencing homelessness. Data from CSPD, CSFD, CARES, and HMIS and the interview information will all be reviewed by a small Design Team that will make recommendations on how to best set-up the pilot project and determine what resources may be needed.

City Updates – Andy P.

Homelessness Initiative – Andy reported out on the following areas of the Initiative:

Outreach team – Andy is part of Design Team for the pilot and will be conducting surveys with people experiencing homelessness to inform the project

Veterans Incentive Fund – Policies and procedures for this program are almost complete.

Homeless Outreach Court – Judge Kane would like to get it launched in the next month.

Homeless Work Program – Andy has been asked to wait a couple of months to issue an RFI.

Family Homelessness- Kat reported that they are working with Catholic Charities and they are looking for property.

City Updates – Joanna Crosby/Steve Posey- Steve will be joining the PPCoC in the ex-officio role for CDD. He is interested in being here to have a better understanding of the needs in regard to homelessness so that he can make informed decisions about the how the city's dollars should be invested by the Community Development Division.

**Strategic Discussion:**

Kimberley is condensing the board retreat notes into a 1-page plan and will present it at the April Board Meeting.

**PPCoC Administrative Updates:**

April Membership Meeting – Board Members are needed to plan the April Membership Meeting. This is a responsibility of the PPCoC Board. The meeting was planned for April 4<sup>th</sup>, but Jennifer will work to get it moved to the last week of April to allow planning time and marketing of the meeting to membership. Alison Gerbig offered to assist with planning.

Ranking and Prioritization Committee Members Needed – The 2019 CoC NOFA should be opened in June. As part of the process, Ranking and Prioritization Committee members are needed to help review CoC project applications and make recommendations for funding. Committee members will be needed from April – September. Alison, Laura, and Kat volunteered to participate in this committee.

Monitoring Committee – Committee members are needed for the monitoring committee. Committee members will ensure that CoC funded projects are spending funds appropriately, performing to standard, and meeting their stated objectives.

Action Item- Board needs to define what the PPCoC's plan is to address poor/under-performing projects.

**Parking Lot Items for April Meeting:** Officers; Strategic Plan and Membership Meeting.

**Adjourn: 1:07 pm**

**Next Meeting:** Friday, April 26, 2019 at CHP, 121 S. Tejon Street, Suite 601, 11:30 am – 1 pm