

MINUTES - PPCoC Governing Board Meeting

22 February 2019, Gold Hill Substation, 955 W Moreno Ave, 3:30 – 4:00 pm

Members in Attendance: Aimee Cox, Alison Gerbig, Andy Barton, Andy Phelps, Ann-Marie Manning, Beth Roalstad, Bob Hughes Chris Garvin, Crystal La Tier, Haley Chapin, Jacque Franklin, Jeanne Clendenin, Joanna Crosby, Kat Lilley, Kimberley Sherwood, Laura Nelson, Noreen Landis-Tyson, Shawna Kempainen

Staff Present: Jennifer Mariano

Absent: Jeanne Clendenin

Call to Order: 3:32 pm call to order

Note: This was a shortened meeting at the end of the board retreat. Only 3 agenda items were discussed.

HMIS Statewide Collaborative Agreement – Aimee presented the HMIS Statewide Collaborative Agreement that needs to be signed by all 3 CoC CEO's and reviewed by each CoC Board.

Motion to approve signing of updated agreement - Noreen; 2nd-Shawna; All in favor.

2019 Board of Directors Officer Positions – Kimberley informed the group that the Chair, Vice Chair, and Secretary positions need to be filled. She said that in the past, a committee was formed to make recommendations for filling the seats from the Board slate. Motion to stand up an ad-hoc Nominating Committee- Jacque; 2nd – John; All in Favor

A request for members to join this committee was made by Kimberley. Shawna, Ann-Marie, and Kimberley volunteered to participate and put together recommendations for a vote at the March board meeting.

Governance Charter Review – Kimberley explained that the Governance Charter needs to be reviewed and updated. It's been 3 years since it's been updated. Jennifer noted that HUD requires that the Charter is reviewed (even if updates are not made) on an annual basis. This task is usually handled by the Governance Committee. Currently there are only two remaining members on this committee, Chris and Kimberley. Kimberley requested that an ad-hoc Charter Review Committee be stood up to review and make recommendations for an updated Charter. Jennifer will be providing the group with several recommended changes to the Charter that are HUD required and not currently outlined in the Charter.

Motion to stand up an ad-hoc Charter Review Committee- Laura; 2nd – Kat; All in Favor

A request for members to join this committee was made by Kimberley. Chris, Kimberley, Noreen, and Andy B. volunteered to review the Charter and provide recommendations at the March Board Meeting

Adjourn: 3:54 pm

Next Meeting: - Friday, March 22, 2019, CHP, 121 S. Tejon Street, Suite 601, 11:30am – 1:00pm