

MINUTES - PPCoC Governing Board Meeting

19 December 2018, HPP, 2010 E. Bijou Street, 11:30am – 1:00pm

Members in Attendance: Aimee Cox, Andy Phelps, Beth Roalstad, Jacque Franklin, Jeanne Clendenin, Joanna Crosby, John Spears, Laura Nelson, Kimberley Sherwood (via phone)

Staff Present: Jennifer Mariano

Absent: Chris Garvin, Greg Morris, Shawna Kemppainen (LOA)

Call to Order: 11:37 am call to order

Administrative Business

Approval of Minutes – November 2018 - Motion to approve with correction under Update on Interim Blackbird Street Outreach Board- Change “Outreach COS” to “COS Outreach” and correct spelling of Jacque Franklin and John Spears under Motion.

Motion to approve: Jacque; 2nd- John Spears; All in favor.

Tactical & Progress Reports:

CHAP Redefined – Beth

There has been confusion around the role CHAP has. Evan Caster from CHP has been running both the CHAP meeting and CHAP Advisory Board since CHP became the CoC Administrator in April. He needs to shift his focus to other activities related to Coordinated Entry. Jennifer Mariano will be managing the CHAP meeting and Advisory Board until another individual or organization steps up to oversee CHAP. Jennifer has asked for some clarification from the PPCoC Board around CHAP. In the current Governance Charter, CHAP is referenced in the following way, “The CoC’s CHAP members are invited to serve as the inaugural membership group and will be “grandfathered” into the CoC Membership.... “The CHAP will continue as a working committee of the CoC for the time being.” Jennifer asked what the board sees as CHAP’s role and if it should be an official committee of the PPCoC. Beth and Andy both feel that there is value in the CHAP meetings, especially for front-line staff to network and learn about other organizations. Beth suggested that the board removes the tie to membership from CHAP’s definition, change the frequency and times of meetings to accommodate more community member attendance, and potentially move the location of the meeting to the Penrose library. Aimee added that CHAP could be a good forum for the PPCoC to provide valuable education to providers and the community such as, harm reduction, trauma informed care, and motivational interviewing.

Kimberley suggested that the re-structure of CHAP be included in the Governance Charter re-fresh next year. The group agreed to address the restructure to the Governance Charter re-write. Beth asked that Jennifer speak to the CHAP Advisory Committee at the January 3rd meeting to inform them of the upcoming changes and seek their feedback.

Board Retreat – Kimberley

The Board Retreat is scheduled for Friday, February 22nd from 8 am – 4pm. The location is tentatively set for the Carriage House at El Pomar, but Jennifer is still awaiting confirmation on the reservation that she submitted.

Kimberley asked the group for suggested topics for the retreat. Suggestions were made to review the Strategic Plan, Governance Charter, and PPCoC Roles. Kimberley and Jennifer will meet in early January to create an outline and will present at the January Board Meeting for input.

City Updates – Andy

Summary of 6 Town Hall Meetings – Meetings were fairly well attended. As a result of feedback from the meetings, two items have been added to the action plan. 1. Increase shelter capacity for families. Funding for this is unknown currently. 2. Increase the number of officers that will be tagging homeless camps and add additional overtime for officers to patrol downtown and encampments on foot. The City will be approaching the County to encourage them to do more around the issue of homelessness and join in some of the initiatives outlined in the plan. Andy remains open to additional feedback around the plan. The City will be reconvening on the plan in early January. Andy mentioned that the plan likely won't be called an action plan, it will be called an initiative.

RV Ordinance – At the January 8th Council meeting, the reading of the RV Parking ban will be read at 1 pm. The ban is currently in place for residential areas but would go into effect for public and commercial parking lots and roadways if the ban passes. Andy encourages CoC members to come and speak about the ban at the reading.

City Updates – Joanna

The Community Development Division is currently writing the CDD Action Plan. They are utilizing feedback from the Fall City/PPCoC Consultation meeting to influence action items for the plan. Joanna asked for the PPCoC Board to review the documents that she shared at the October board meeting and provide feedback to her by Friday, December 28th. Jennifer M. will forward the documents out to the PPCoC board for review.

Strategic Discussion:

Gap Analysis – Aimee

Aimee has reached out to the Salvation Army, Springs Rescue Mission, The City, and CSPD to gather for a shelter round table. The goal of the round table is to convene shelter providers and key stakeholders to discuss on-going community shelter challenges and needs. The goal is to get greater clarity about what is being offered, get more alignment around shelter priorities, and work together to increase capacity to effectively move people off the street and into permanent housing. Feedback from this discussion will help to determine if a gap analysis on emergency shelters should be conducted. The round table is scheduled for January 22nd, 2019 from 1 – 3 pm at CHP.

Governance Charter – Beth

An overhaul of the Governance Charter is needed in 2019. Jennifer M. has agreed to go through the current charter and make notes on needed changes to HUD required activities and languages. Once the new board convenes in January, the PPCoC Governance Committee will be tasked with overhauling the Charter.

New Business:

HMIS Statewide Board Representative Appointment – Aimee

The PPCoC must appoint four representatives to the HMIS Statewide Collaborative Board. Currently, Aimee Cox (CHP), Geoff Battersby (CHP), Audrey Field (Urban Peak), and Kimberley Sherwood (3rd Sector Group) are serving as the PPCoC representatives for the PPCoC. No more than two representatives per organization may be appointed. Aimee would like to make a motion that Aimee, Audrey, and Kimberley remain on the Statewide Board and that Jennifer Mariano be added as the 4th representative on the Collaborative for 2019.

Motion Made by Laura Nelson for Aimee Cox (CHP), Jennifer Mariano (CHP), Audrey Field (Urban Peak), and Kimberley Sherwood (3rd Sector) to represent the PPCoC on the HMIS Statewide Collaborative for 2019; 2nd Jacque Franklin; All in Favor.

PPCoC Administrative Updates:

Priority List Update – Jennifer
Postponed until January

Parking Lot Items for January Meeting:

PPCoC Committees

Adjourn: 12:58 pm

Next Meeting: Friday, January 25th, 2019 at CHP, 121 S. Tejon Street, Suite 601, 11:30 am – 1 pm